Governance Board Meeting

One Lakeshore Drive, Suite 2000

Lake Charles, Louisiana 70629

June 10, 2021

MINUTES

I. CALL TO ORDER

Corlissa Hoffoss called the meeting to order at 12:00pm noting a quorum was present. The meeting was held via Zoom due to the federal declarations set in place for Southwest Louisiana.

II. ROLL CALL

1. Corlissa Hoffoss, appointed by Governor Jindal
2. William Sommers, appointed by Governor Edwards
3. Rita Cole, appointed by Allen Parish
4. Linda Storer, appointed by Beauregard Parish
5. Aaron LeBoeuf, appointed by Calcasieu Parish
6. Angela Jouett, appointed by Cameron Parish
7. Kristen Cassidy, appointed by Jefferson Davis Parish

Absent:

a. Betty Cunningham, appointed by Governor Edwards

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Jenny Mills, Deputy Director
3. Jennifer Strickland, Developmental Disabilities Division
4. Kristen Arville, Executive Assistant

III. INTRODUCTION OF GUESTS

No guests were present at this meeting.

IV. APPROVAL OF MINUTES

Board members received May minutes prior to the meeting. Corlissa Hoffoss

requested a motion to approve the May minutes. Linda Storer motioned and

Angela Jouett seconded. May minutes unanimously approved.

V. APPROVAL OF AGENDA

Tanya McGee suggested the board to go into executive session after the Executive Directors report so ImCal employees and guests can be excused from the meeting due to the meeting being held via Zoom. The board agreed with this. Corlissa Hoffoss requested a motion to approve the agenda. Kristen Cassidy motioned and Angela Jouett seconded.

VI. BOARD MONITORING

a. Agenda Planning

Tanya McGee informed the board of the formal agenda in regards to Board Monitoring and Executive Limits. Tanya recommends the board move this from an annual review to every three years review. She stated the board reviews agenda items frequently and makes changes as necessary. Corlissa Hoffoss made a motion to move Agenda Planning to be reviewed every three years instead of yearly. Aaron LeBoeuf motioned and Linda Storer seconded.

b. Cost of Governance

Tanya informed the board on the annual expenses for board lunches and travel. The expenses are for the 2020 - 2021 Fiscal Year. Due to meetings being held via zoom there have not been any expenditures for this fiscal year.

c. Vote for Officers

Corlissa Hoffoss called for nominations for the Chairperson position. Linda Storer nominated Rita Cole as Board Chairperson and Aaron LeBoeuf nominated Betty Cunningham. The board voted to elect Betty Cunningham as the board Chair. Tanya McGee will ask Betty Cunningham if she accepts. Corlissa Hoffoss called for nominations for the Vice Chairperson position William Sommers nominated Angela Jouett for Vice Chairperson. Angela accepted the nomination. Board unanimously approved. Corlissa Hoffoss called for nominations for Treasurer. Linda Storer and William Sommers nominated Aaron LeBoeuf as Treasurer. Aaron LeBoeuf accepted the nomination. Board unanimously approved. Corlissa Hoffoss called for nominations for Secretary. William Somers nominated Kristen Cassidy for Secretary and Kristen Cassidy accepted. Board unanimously approved.

d. Executive session to discuss ED merit

Prior to entering executive session, the board was provided with information on Executive Director salaries and credentials across the state. Corlissa Hoffoss made a motion to enter into executive session to discuss ED merit. Aaron LeBoeuf seconded. Tanya McGee, Jenny Mills, Jennifer Strickland, and Kristen Arville excused themselves from the meeting at this time.

The open meeting reconvened. Corlissa Hoffoss made a motion to come out of executive session. Rita Cole seconded. Corlissa Hoffoss thanked Tanya McGee for the work that she does. The board used the Executive Director Evaluations filled out by Executive Management Team to evaluate Tanya’s performance. The board encouraged Tanya to read the evaluations. The board voted to give Tanya a 10% increase effective July 15, 2021. Corlissa Hoffoss motioned and Aaron LeBoeuf seconded. Tanya McGee accepted the increase and thanked the board.

VII. EXECUTIVE DIRECTOR REPORT

a. Legislative Audit

Tanya McGee informed the board that ImCal is currently going through Legislative Audit. Due to COVID and the hurricanes this audit had to be pushed back. The auditor reviewed the previous year’s findings, and corrective actions. Tanya stated ImCal may have a finding in regards to credentialing providers with Medicaid. She informed the board this is a very long process and out of ImCal’s control.

b. CART Program

Currently ImCal’s Child Adolescent Response Team program (CART) sends a response team for child and adolescents who are in crisis. ImCal was contracting with Education Treatment Center and that contract is ending. ImCal met with staff from Office of Juvenile Justice Services (OJJS) in Calcasieu parish to contract to run the CART program. After discussion, it was determined that ImCal will run the CART program in house. OJJS will assist by offering space for members of the CART team at the Multi Agency Resource Center, as needed.

c. Update on Legislative Session

Legislative session ends June 10, 2021. ImCal is closely watching all legislation which would directly affect the district. One of particular interest is legislation that would give Advanced Practice Nurse Practitioners (APRN) the ability to practice without having a collaborative practice with a physician. The intent is to assist with expanding services in rural areas. There are concerns about APRN’s practicing independently as they do not have the level of education and training as a medical doctor. She stated that even if this bill passes ImCal plans to keep their collaborative practice agreements for APRNs.

d. Flood Event

All of ImCal’s facilities made it through the flood that hit the Lake Charles area in May except for ImCals Developmental Disability Division (DD). The building was flooded and the land lord is bringing in a remediation crew to help with the cleanup, and repairs. DD staff are currently working from home and out of ImCal’s other facilities.

e. Update on Tower

Tanya informed the board Hertz properties has not updated them on the situation with the Tower. Tanya stated that she and ImCal’s Executive Management team are looking at other options to house ImCal’s Admin and DD staff. One route is to move into a new building being built by land developers and the other is to possibly expand ImCal’s Lake Charles clinic. Tanya will update the board when she has more information on this.

VIII. NEW BUSINESS

William Sommers asked about the ImCal Sobering Center. Tanya informed this is not operational due to Briscoe closure post Hurricanes. Based on current community needs, plans are to use those beds for medically supported detox.

IX. NEXT MEETING - **7/1/2021**

X. ADJOURNMENT

Corlissa Hoffoss requested a motion to adjourn the meeting. Linda Storer motioned and Aaron LeBoeuf seconded. Meeting adjourned at 1:13pm.